

**CALCASIEU CAMERON NAVIGATION DISTRICT**

**PROCEEDINGS**

November 5, 2018

The Calcasieu Cameron Navigation District met in regular session on Monday, November 05, 2018 at the Cameron Parish Police Jury Chambers, Cameron, Louisiana at 10:00 o'clock AM.

**Present:** Commissioner Clair Marceaux, Commissioner Stevie Trahan,  
Commissioner Bill Rase, Commissioner Brett Palmer, Commissioner  
Charles Harper

**Absent:** None

**Guest:** Rene Escuriex-Fenstermaker, Mary Carroll- Cameron Parish Police Jury,  
Ryan Bourriaque-Cameron Parish Police Jury, Reggie Murphy, Cyndi  
Sellers-Cameron Pilot, Jennifer Jones-District Attorney, Mike Heinen-Jeff  
Davis Electric, Charles Atherton, Tom Cole-Legislative Auditor, Patrick  
Virgadamo-Legislative Auditor, Tunie Dunaway-Cameron Parish Port,  
Nathaniel Robinson-US Coast Guard, John Nolan-US Coast Guard, Dana  
Keel-Citgo, Sheila Miller-Cameron Parish Port, Sheriff Ron Johnson, Seth  
Blitch The Nature Conservancy

The meeting was called to order by Senator Blade Morrish.

Commissioner Trahan gave the invocation and Commissioner Harper led the Pledge of Allegiance.

The floor was open for nomination of President: On the motion of Commissioner Harper, seconded by Commissioner Palmer and carried the board agreed to elect Commissioner Stevie Trahan as President.

The floor was open for nomination of Vice President: On the motion of Commissioner Marceaux, seconded by Commissioner Harper and carried the board agreed to elect Commissioner Brett Palmer as Vice President.

The floor was open for nomination of Secretary-Treasurer: On the motion of Commissioner Palmer, seconded by Commissioner Harper and carried the board agreed to elect Commissioner Clair Marceaux as Secretary-Treasurer.

Senator Blade Morrish gave the board a general overview of Act 239 of the regular Legislative Session that created the Navigation District. He explained the board members appointments and the authority of Act 218 that was changed from the Lake Charles Port to the

Calcasieu Cameron Navigation District with Act 239. He also informed them of a \$5,000.00 dollar grant the Harbor Safety Committee wanted to give to the Calcasieu Cameron Navigation District.

Mr. Tom Cole and Mr. Patrick Virgadamo with the Legislative Auditors Office addressed the board on Ethics, Sexual Harassment Training, Financial Disclosure requirements, Policies and Procedures, Establishing a Fiscal Agent, Official Journal, Open Meeting Laws, Gift Restrictions, Meal Exceptions, Public Records Law, Records Retention Schedules, Surplus Property disposal, Dual employment, Website postings of Minutes and Public Notices, requirements for calling of Ad Valorem Tax on the ballot, Local Government Budget Act and Audit requirements. Discussion followed.

The board was given sample copies of the draft Cooperative Endeavor Agreement between the Calcasieu Cameron Navigation District and the Lake Charles Port Harbor and Terminal District to review. Senator Morrish informed the board the agreement has to be approved and in place by February 28, 2019.

On the motion of Commissioner Harper, seconded by Commissioner Palmer and carried the board agreed to add proposed meeting dates to the agenda.

On the motion of Commissioner Harper, seconded by Commissioner Marceaux and carried the board agreed to the first Monday of each month.

The board agreed to alternate meeting locations between Cameron and Calcasieu Parishes.

The next regular meeting will be scheduled for December 3, 2018, in Lake Charles, Louisiana.

Under Public Comments Mr. Charles Atherton requested information on the timeframe for the board to set up policies and procedures, and if the board can roll up tax millages without an election. Mr. Virgadamo informed the board that the policies and procedures should be in place as soon as possible and an election is not needed to roll tax millages forward. He also asked if the tax passes, does the maintenance of the Calcasieu Ship Channel dredge spoil sites become the responsibility of the Calcasieu Cameron Navigation District and the current disposal sites owned by the Port of Lake Charles continue to be owned by said port. Discussion followed.

There being no further business and upon motion of Commissioner Palmer seconded by Commissioner Rase and carried, the meeting was declared adjourned.

APPROVED:



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Stevie Trahan, President  
CALCASIEU/ CAMERON NAVIGATION DISTRICT

ATTEST:

*Clair Marceaux*  
Clair Marceaux, Secretary-Treasurer